

## **School Principals and Administrators of Elementary and Secondary Education**

School principals and administrators of elementary and secondary education play a vital role in shaping the learning environment. They provide leadership, ensure effective management, and foster academic and personal growth among students while supporting teachers and staff to maintain high educational standards.

### **Duties and Powers:**

- Develop and implement school policies, rules, and regulations.
- Supervise and evaluate teachers and staff performance.
- Ensure the delivery of quality instruction and curriculum compliance.
- Manage school resources, including budgets, facilities, and equipment.
- Promote student discipline, safety, and well-being.
- Facilitate communication between parents, teachers, and the community.
- Initiate and lead professional development programs for staff.
- Approve student admissions, transfers, and graduation requirements.
- Represent the school in educational and community events.
- Take disciplinary action within authority and recommend measures for improvement.