

## **Other Managers in Public Administration**

Other Managers in Public Administration are professionals who plan, direct, and oversee government programs, public services, and administrative functions. They ensure effective policy implementation, resource management, and compliance with laws and regulations to serve the public efficiently.

### **Duties and Powers**

- Plan, organize, and manage public administration programs, departments, or projects.
- Supervise staff, including civil servants and administrative personnel, providing guidance and performance management.
- Develop and implement policies, procedures, and standards for public services.
- Monitor program outcomes, evaluate effectiveness, and recommend improvements.
- Manage budgets, allocate resources, and oversee procurement and expenditures.
- Ensure compliance with laws, regulations, and government policies.
- Coordinate with government agencies, community organizations, and stakeholders.
- Prepare reports, analyses, and documentation for senior officials and public accountability.
- Address public inquiries, complaints, and service delivery issues effectively.
- Advise policymakers on strategies, program development, and administrative efficiency.