

## **Government Managers – Education Policy Development and Program Administration**

Government Managers in Education Policy Development and Program Administration oversee the planning, implementation, and evaluation of educational programs and policies. They ensure that education initiatives meet government standards, address community needs, and promote effective learning outcomes. Their role combines leadership, policy analysis, and program management to enhance the education system.

### **Duties and Responsibilities (Points):**

- Develop, implement, and evaluate educational policies and programs
- Conduct research and analysis to inform education strategies
- Monitor compliance with education standards, regulations, and guidelines
- Prepare reports, briefings, and recommendations for government officials
- Supervise and coordinate teams involved in education policy and program delivery
- Collaborate with schools, educational institutions, and community stakeholders
- Manage budgets, resources, and operational planning for education programs
- Assess program effectiveness and implement improvements
- Advise policymakers on curriculum development, training, and educational reforms
- Stay updated on educational trends, legislation, and best practices in policy administration