

Facility Operation and Maintenance Managers

Facility Operation and Maintenance Managers oversee the daily operations, maintenance, and safety of buildings, facilities, and infrastructure. They ensure that equipment, systems, and services function efficiently, reliably, and in compliance with health, safety, and environmental standards. Their role is vital for creating a safe and productive environment for employees and visitors.

Duties and Responsibilities (Points):

- Plan, organize, and manage facility operations and maintenance activities
- Supervise maintenance staff, contractors, and service providers
- Ensure proper functioning of electrical, plumbing, HVAC, and mechanical systems
- Develop and implement preventive maintenance programs
- Monitor facility budgets, procurement, and resource allocation
- Ensure compliance with safety, health, and environmental regulations
- Coordinate renovations, repairs, and facility upgrades
- Maintain records of inspections, maintenance, and repairs
- Respond to emergencies and facility-related issues promptly
- Evaluate and implement energy-efficient and sustainable facility solutions