

Couriers, Messengers, and Door-to-Door Distributors

Couriers, Messengers, and Door-to-Door Distributors are responsible for transporting documents, parcels, and goods from one location to another. They ensure timely and secure delivery while maintaining accurate records of items handled. Their work is essential for communication, business operations, and logistics.

Duties and Responsibilities (Points):

- Pick up and deliver parcels, letters, and packages promptly
- Plan delivery routes for efficiency and timely service
- Obtain signatures and maintain records of deliveries
- Verify the accuracy and condition of items before and after delivery
- Handle cash, checks, or other payments, if required
- Communicate with clients to confirm delivery details
- Ensure compliance with safety and transportation regulations
- Maintain vehicles, bicycles, or delivery equipment
- Report lost, damaged, or undelivered items
- Assist with sorting, packaging, and organizing items for dispatch